

Annual General Meeting

Date: April 8 2021

Location: Video Conference

Minutes

Attendees: - Update this section with attendees	Amanda Mercer-	PA Vice President
	Silvia Kozlik	BWCC
	Angie Schroderus	Rocky Canoe Club
	Lori Davis	Rocky Canoe Club
	Donna McKean	Ceyana Canoe Club
	Mark Lund	EPCA/Ceyana
	Karla Handy	PA Program Coordinator
	Keo Ohler	PA Secretary
	Lana Ohler Madsen	HeLa
	Paul Kopjar	Camp Kuriakos
	John Stoodley	Alberta Jr. Forest Wardens Society
	John Bohaychuck	Leduc Boat Club
	Neil Martindale	Leduc Boat Club
	Mike Horembala	Instructor
	David Stiling	Borealis Canoe Club
	Evan Jones	Bwcc
	Mary Fitl	Edmonton Paddlers Centres Association
	Elaine Tamboline	Drayton Valley Paddling Club
	Sylvia Piercey	Borealis
	Donna McKenzie	Northwest Voyageurs Canoe and Kayak Club
	Erik Rust	U of C Outdoor Centre
	Danielle Titanich	Drayton Valley Paddle Club
	Priscilla Haskin	Haskin Canoe
	Asha Nelson	HeLa Ventures, instructor
	Tony Palmer	Instructor
	Terry Konyi	Camp YoWoChAs
	Kathryn Zimmermann	Ceyana
	Chuck Lee	Pinch O Crow Creekers
Timothy Kozlik	PC instructor	
Regret:		

Call to Order: 6:08 by Amanda Mercer

Voting reps:

instructors: Mike Horembala

NfP rep: Terry Koyi

Commercial rep: Priscilla Haskin

1.0 Approval of Agenda and Meeting Minutes

Title:	Approval and Additions - Agenda
Motion:	Additions: Motion to approve the agenda as presented or amended by Mark Lund Seconded by: Silvia General Vote: In Favour

Title:	Note any changes - Approval of Minutes from 2020 Annual General Meeting as presented or amended
Motion:	Motioned by: Neil Martindale Seconded by: Mark Lund General Vote: In Favour

2.0 Executive and Board of Directors Reports

Title	President Report – Amanda Mercer
Discussion	<p>2020 Membership Numbers</p> <ul style="list-style-type: none"> • 30 Member orgs: <ul style="list-style-type: none"> ○ 15 Clubs - 855 club members ○ 9 NFP's ○ 6 Commercial <p>Program Highlights</p> <ul style="list-style-type: none"> • Website stats: 50% more visits than 2019, • Brochure updated and 326 distributed (mostly with online store sales) • Online Store sold 246 maps and books sold (mostly in May and June) second highest sales record. • Community reach in all 8 zones of the province but half of the communities we usually get too. • Casino just before lock down • 246 Leave No Trace cards/Whirling disease brochures distributed with online sales of maps and books. • Parks Closing letters and advocacy <p>Unsure if there will be casino programs this year</p>

Title	Treasurers' Report – Treasurer, Silvia Kozlik
Discussion	Balance Sheet summary - current assets: <ul style="list-style-type: none"> • \$158,000 general

	<ul style="list-style-type: none"> ● \$40,000 casino <p>Income Statement Summary:</p> <ul style="list-style-type: none"> ● Revenue <ul style="list-style-type: none"> ● \$78,690 from ASC (3 instalments) ● \$15,000 covid grant ● Casino \$59,580 ● Expenses <ul style="list-style-type: none"> ● Admin expenses: ● Program expenses: ● Net Income: \$80, 019 <p>Fund Income Summary:</p> <ul style="list-style-type: none"> ● Casino expenses: \$28,790 <ul style="list-style-type: none"> ● Revenue - expense: \$38,000 ● General expenses: \$62,986 <ul style="list-style-type: none"> ● Revenue - expense \$41,933 	
Action Items:	Appointment of auditors for 2021: can meet over zoom to approve audited reports	Motion to appoint Priscilla, Mark Lund, and Sylvia Piercey made by: Mary Fitl Second: Terry Konyi General Vote: In Favour
	Motion to accept financial report as presented	Motioned by: Mark Lund Seconded by: Lana Ohler-Madsen General Vote: In Favour

Title	Paddle Canada Report – Education Director, Lana Ohler-Madsen
Discussion	<p>51 Skills courses with 222 participants (more than 50% of them were SUP courses)</p> <p>15 Instructor Courses with 76 participants (10 canoe - 5 SUP)</p> <p>Instructor Upgrade Subsidy for 1 instructor.</p> <p>Updates to programming:</p> <ul style="list-style-type: none"> ● Adaptive paddling - new discipline, developing programs ● Maintenance clinics - follows regional policies (AHS for us)\ ● AGM April 18 - 3pm (formal update coming) ● PD clinics still with program development committees

Title	Safety and Touring Report
Discussion	<p>Access Issues</p> <ul style="list-style-type: none"> ● Ghost Dam access on the Bow <p>Cold Water Workshop</p> <ul style="list-style-type: none"> ● Dr. Geisbrecht workshop offered last February shared on Social

	<p>media</p> <p>Maps</p> <ul style="list-style-type: none"> ● GoTrekkers Bow River maps from Calgary to Carsland <p>Brochure</p> <ul style="list-style-type: none"> ● Updating brochure to include SUP safety information (leashes) <p>Surveys & Advocacy</p> <ul style="list-style-type: none"> ● Support of Heritage River designation for North Saskatchewan - need to get Edmonton people on board not yet supporting ● Participated in Sustainable Recreation Partners Engagement with Alberta Parks <ul style="list-style-type: none"> ● A lot going on behind the scenes, surveys for recreationalists, collecting new data ● Discussion: <ul style="list-style-type: none"> ● New boaters and deaths, focus on safety as instructors ● Updating brochures with SUP leash information and PDF requirements - will try to get them to Parks as well <ul style="list-style-type: none"> ● Presentations to retailers? ● Neil: “The Facebook groups are active with veterans and brand new boat owners; for example, BC and Alberta Kayakers. We can post reminders there of good and safe practice.” ● Heather Soetaert: “Is there any plan to make the brochures in a digital format as well so they can be distributed via email to members in our club to pass on?” <ul style="list-style-type: none"> ● It is on the PA website, being updated for May 1 ● Donna McKean: “Red Cross has some good posters about wearing PFDs while boating, more pictures than words but it gets the message across.” ● Mary Fitl: “you could follow AB Parks twitter .. and maybe share safe boating messages through us” ● Priscilla Haskin: “Also a video, on Youtube, of many different types of PFDs that one might find in Walmart and Canadian Tire, how they fit. Linked from the PA website??”
Action Items:	

Motion: Motion to accept the board reports as presented.

Motioned by: Mark Lund

Seconded by: Terry Konyi

General Vote: In favour

Motion Carried

Title	Volunteer Service Awards
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Discussion	<p>Volunteer service awards were presented to the following individuals: Don Paton</p> <ul style="list-style-type: none"> ● 2 terms as treasurer to Ceyana <p>Bruce Milne:</p> <ul style="list-style-type: none"> ● 2 terms secretary for Ceyana <p>Sherry Heschhuck: Long term service: Lois Lund</p>
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3.0 Panel Discussion - Programming During COVID

Title:	Panel Discussion - Programming During COVID	
Discussion	<p>Panelists shared their experiences running programs and the group engaged in a conversation about the topic:</p> <ul style="list-style-type: none"> ● Donna - Challenge without their primary facility, equipment storage issues, lot's of driving with the trailer! <ul style="list-style-type: none"> ● Only cancelled one course, started running programs mainly on the weekend: participants keep their gear for the whole course and then the gear sits for a week before being used again - not a lot on cleaning products ● Self-assessments ● Paddling center open this year - sanitizing gear ● UofC operated for july/aug - cut back on programs but kept renting <ul style="list-style-type: none"> ● single-day intro courses with distancing and ozone sanitizing ● Waivers and questioning ● 10 people limits ● Angie and Lori RCC - 50% reduction in members <ul style="list-style-type: none"> ● no family nights safety would have been hard ● NCCP certs with volunteers, some SRTs ● Capitalizing on online training ● Provide extra information ahead of time so people feel confident and know the expectations <p>Shuttles and rentals - wearing masks, sitting in separate rows, written guidelines, windows down Dynaquat or Lemon Tree cleaners in pump sprayers (used by boaters for invasive species, allowed in lakes) - from RMH safety supply store</p> <ul style="list-style-type: none"> ● Ryobi from Home Depot 	
Actions		

5.0 Election of Board Members

Board Role Overview:

The President:

- supervises the affairs of the Board,
- when present, chairs all meetings of the Society, and the Board;
- is an *ex officio* member of all Committees, except the Nominating Committee;
- acts as the spokesperson for the Society; *and*
- carries out other duties as assigned by the Board

The Vice-President:

- presides at meetings in the President's absence. If the Vice-President is absent, the Board Members elect a Chairperson for the meeting.
- replaces the President at various functions when asked to do so by the President or the Board;
- chairs the Personnel Committee; and
- carries out other duties as assigned by the Board.

The Secretary:

- attends all meetings of the Society and the Board
- keeps accurate minutes of these meetings
- makes sure a record of names and addresses of all Members of the Society is kept
- carries out other duties as assigned by the Board.
- Keeps and carries the seal of the society

The Treasurer:

- makes sure all monies paid to the Society are deposited in a chartered bank, treasury branch or trust company chosen by the Board;
- makes sure annual fees are collected and deposited;
- makes sure a detailed account of revenues and expenditures is presented to the Board as requested;
- makes sure an audited statement of the financial position of the Society is prepared and presented to the Annual General Meeting;
- chairs the Finance Committee of the Board
- ensures the filling of: the annual return, changes in the Board Members of the organization, amendments in the bylaws and other incorporating documents with the Corporate Registry and other government returns as required
- carries out other duties as assigned by the Board.

Education Director

- Chairs the Education Committee
- Supports the education of new instructors
- Organizes opportunities for instructor professional development.

Safety & Touring Director

- Chairs the Safety Committee
- monitors and advises the Board on all matters of paddling safety brought before the Board.
- Monitors and advises the Board on all matters related to the provision of paddling touring information for Alberta through the Society's communication program.

Environment Director

- Chairs the Environmental Committee
- Advises the Board on all matters of environmental concern brought before the Board.
- Promotes environmental stewardship within the paddling community.

Instructor Representative

- Communicates concerns, questions, and comments between instructors and the Paddle Alberta Board.
- Represents all Canoe, SUP, Recreational and Sea Kayak instructors in the province.

Paddle Canada Regional Representative

- Liaises between Paddle Alberta and Paddle Canada on all educational and regional member association matters.

Member at Large

- Carries out duties and responsibilities as assigned by the board.

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Board Nomination Overview and Election:

Position	Slate of Officers	Further Nominations for Election	Result
President	Amanda Mercer- Stepping down	Terry Konyi nominated by Lori	Terry Konyi
Vice President	Silvia Kozlik - Stepping down	Timothy Kozlik nominated by Sylvia Piercey	Timothy Kozlik
Treasurer	Erik Rust - Prepared to stay		Erik Rust
Secretary	Keo Ohler - Prepared to stay		Keo Ohler
Education Director	Silvia Kozlik - stepping down	Timothy Kozlik nominated by Keo	Timothy Kozlik

Safety & Touring Director	Donna McKean - Prepared to stay		Donna McKean
Environment Director	Vacant	Mike Horembala nominated by Lana	Mike Horembala
Paddle Canada Rep	Lana Ohler-Madsen	Appointed by Paddle Canada	Lana Ohler-Madsen
Instructor Rep	Lori Davis- Stepping down	Donna McKean nominated by Amanda	Donna McKean
Member at large	Angie Schroderus- Prepared to stay		Angie Schroderus
Member at large	John Stoodley- Prepared to stay		John Stoodley
Motion:	Motion to call the nominations closed and declare nominees elected		Motioned by: Mark Lund Second: Lana Objections: none Carried

5.6 Motion to Approve Executive Authorities for Casino Account

Motion to approve, Keo Ohler, Timothy Kozlik, Eric Rust, and Karla Handy executive authorities for the casino account made by: Mary Fitl

Second: David Stirling

General Vote: In Favour, abstained by Silvia Koslik and Lana Ohler-Madsen

Motion carried

5.7 Motion to Approve Executive Authorities for General Account

Motion to approve, Keo Ohler, Timothy Kozlik, Eric Rust, and, and Karla Handy executive authorities for the general account made by: Lori Davis

Second: Mike Horembala

General Vote: In Favour, abstained by Silvia Koslik and Lana Ohler-Madsen

Motion carried

8. New Business

Title:	2021 Proposed Budget	
Discussion:		
Motion:	Motion to approve the proposed budget as distributed prior to the meeting	Motioned by: Erik Second: Lana General Vote: In favour Motion carried

Title:	2020-2023 Goals and Business Plan	
Discussion:	Business plan must be approved by members (AB Sport Connect) Should more money be allocated to youth development programs? Potential meeting in the fall to discuss goals and business plan in more detail once we see how COVID 19 affects paddling programs and clubs.	
Motion:	Motion to approve the 2021 goals and business plan as presented	Motioned by: Terry Second: Keo General Vote: In favour Motion carried

Schedule Next AGM Meeting -

Date: April 7 2022

Location: Zoom meeting

Adjournment:

Motion to adjourn the 2021 AGM at 8:06 pm made by : Mary Fitl

Seconded by: Erik Rust

General Vote: In Favour

Motion carried